

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

January 2, 2007

CALL TO PODIUM:

Tony Tomasello
Assistant City Manager

RESPONSIBLE STAFF:

Margaret Kee
Human Resources Director

AGENDA ITEM:

(please check one)

| | |
|----------|------------------------------|
| | Presentation |
| | Proclamation/Certificate |
| | Appointment |
| | Public Hearing |
| | Historic District |
| | Consent Item |
| | Ordinance |
| X | Resolution |
| | Policy Discussion |
| | Work Session Discussion Item |
| | Other: |

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

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|-------------------|--|
| Introduced | |
| Advertised | |
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| | |
| Hearing Date | |
| Record Held Open | |
| Policy Discussion | |

TITLE:

Resolution of the Mayor and City Council of Gaithersburg Authorizing the City Manager to Negotiate a Contract for Executive Search Services for the Position of Chief of Police

SUPPORTING BACKGROUND:

In order to identify the most experienced and qualified candidates nationwide for the important position of Chief of Police, staff believes it to be in the best interests of the City to engage the services of a public management recruitment firm to conduct this search.

Staff contacted four nationally-recognized consulting firms and received proposals and the following cost estimates to conduct the search (including but not limited to position analysis, advertising, resume review, candidate assessment, investigation and interviews, and negotiation):

Waters-Oldani Recruitment - \$29,500

International Association of Chiefs of Police (IACP) - \$24,000

The Par Group - \$23,000

The Mercer Group - \$21,500

Staff recommends that the Mayor and City Council authorize the City Manager to negotiate a contract with the International Association of Chiefs of Police in an amount not to exceed \$24,000. Although IACP did not offer the lowest cost estimate, staff believes IACP to have the best qualifications and most experience/expertise in conducting a comprehensive and thorough candidate search for a position of this type.

DESIRED OUTCOME:

Vote on Resolution